

## Schedule Of Programme Fees<sup>1</sup> 2025-2026

The Programme Fees listed below apply to students commencing courses on or after 1<sup>st</sup> September 2025.

### Undergraduate and Pathway Provision

Prospective students in receipt of a registration contract may choose to pay the course fees in full, annually or, in five instalments per year subject to payment of the deposit.

| ANNUAL COURSE FEE                                                            |                |             | Instalments (£) |             |             |             |               |
|------------------------------------------------------------------------------|----------------|-------------|-----------------|-------------|-------------|-------------|---------------|
| Year / Module(s)                                                             | Annual Fee (£) | Deposit (£) | 30 Nov 2025     | 31 Jan 2026 | 28 Feb 2026 | 31 Mar 2026 | 30 April 2026 |
| Humanistic Counselling - BSc Stage 1                                         | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Humanistic Counselling - BSc Stage 2                                         | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Humanistic Counselling - BSc Stage 3                                         | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Person Centred Counselling Pluralistic (Advanced Practitioner) – BSc Stage 1 | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Person Centred Counselling Pluralistic (Advanced Practitioner) – BSc Stage 2 | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Person Centred Counselling Pluralistic (Advanced Practitioner) – BSc Stage 3 | 6,000.00       | 1,500.00    | 900.00          | 900.00      | 900.00      | 900.00      | 900.00        |
| Reflective Therapeutic Practice (One Year Top-up) – BSc Stage 1              | 5,200.00       | 1,300.00    | 780.00          | 780.00      | 780.00      | 780.00      | 780.00        |

## HOW TO PAY YOUR FEES

Please follow the steps below to ensure your payment is processed correctly.

<sup>1</sup> 'Programme Fees' mean fees payable to The Metanoia Institute which include, where applicable, registration fees, continuing registration fees, module/course fees and some assessment fees as indicated above. Please note this list is not exhaustive, you may contact your programme Academic Coordinator for full details.

## Step 1: Choose Your Payment Option

### Option 1: Full Payment

- Pay the full course fees at the time of registration.
- This option is **mandatory** for students not domiciled in the UK.

### Option 2: Sponsorship

- If your employer or another organisation has agreed to pay some or all your tuition fees, the Institute can invoice them for required amount. To request invoice, complete the **Sponsor Details Form** with your sponsor's information and submit it to [finance@metanoia.ac.uk](mailto:finance@metanoia.ac.uk)
- A 25% deposit is required at registration.
- **Important:** If your sponsor does not pay, you will be responsible for any outstanding balance.

### Option 3: Student Loans

#### Undergraduate Tuition Fee Loans

- If approved for a student loan, you are not required to make any fee payments at registration.
- However, you must provide proof of your Student Loan approval, and the amount awarded, by 5pm on or before the second Friday in August immediately preceding the start of the academic year.
- Failure to provide this evidence may result in you being unable to take up your place on the course, or you may be required to pay the course fees in accordance with our payment terms until your loan is approved.
- **Important:** If your loan is not approved by the designated deadline mentioned above, please email [finance@metanoia.ac.uk](mailto:finance@metanoia.ac.uk) with the date you applied for your loan so that we can assist you further.

## Postgraduate Tuition Fee Loans

- Unlike undergraduate loans, postgraduate Loans are paid directly to you, not to The Metanoia Institute. Therefore, you are responsible for ensuring that all tuition fees are paid to the Institute.
- You must provide evidence of your loan approval, and the amount awarded, by 5pm on or before the second Friday in August preceding the academic year. This ensures we are aware of your funding status.
- **Important:** If your loan is not approved by the designated deadline mentioned above, please email [finance@metanoia.ac.uk](mailto:finance@metanoia.ac.uk) with the date you applied for your loan so that we can assist you further.

## Option 4: Instalment Plan (Direct Debit)

- Pay a **25% deposit** at registration.
- The remaining balance is split into a maximum of **five monthly instalments**.
- **Direct Debits** will be collected on the last working day of November, January, February, March, and April.
- To set up instalments, you must complete the **Direct Debit Mandate** (provided in your contract) and email it to [finance@metanoia.ac.uk](mailto:finance@metanoia.ac.uk).
- **Important:** If two consecutive payments fail, the full remaining balance will become immediately due.

## Step 2: Make Your Payment (Payment Methods)

### Payment by Bank Transfer

Please use the following bank details.

|                       |                                                                                                                                                                                                                     |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bank                  | HSBC                                                                                                                                                                                                                |
| Address               | 46 The Broadway, Ealing, London. W5 2QB                                                                                                                                                                             |
| Account Name          | The Metanoia Institute                                                                                                                                                                                              |
| Sort Code             | 40-02-26                                                                                                                                                                                                            |
| Account Number        | 21423363                                                                                                                                                                                                            |
| IBAN                  | GB14HBUK40022621423363                                                                                                                                                                                              |
| BIC/SWIFT             | HBUKGB4106F                                                                                                                                                                                                         |
| Payment Reference     | Please use your six-digit student ID followed by your initials.<br><b>Example:</b> If your <b>student ID</b> is <b>123456</b> and your name is <b>John Smith</b> , your payment reference would be: <b>123456JS</b> |
| Payment Confirmation: | After submitting the payment or any required forms (Direct Debit or Sponsor Details), please email your confirmation to <a href="mailto:finance@metanoia.ac.uk">finance@metanoia.ac.uk</a> .                        |

### Payment by Credit or Debit Card

Please visit our secure payment portal: <https://metanoia.heiapply.com/application/payments>

**Please note:** Materials will not be despatched, and VLE access will not be available until the relevant deposit (or full payment) has been received alongside a copy of your signed contract.

## Other costs

In addition to the Programme Fees payable to the Institute, you should budget for any fees incurred during personal therapy and the following costs, where applicable:

| Non-Tuition Costs                                                   | Length | Fee (£) |
|---------------------------------------------------------------------|--------|---------|
| Interruption of studies                                             | 1 year | 200.00  |
| Enrolment without tuition EWT / Enrolment with limited tuition EWLT | 1 year | 500.00  |

**Please note:** Generally, students whose fees are paid by sponsors will be expected to correspond directly with their sponsor regarding Programme Fees. The Institute can provide an invoice, if needed, upon request.

Please contact [finance@metanoia.ac.uk](mailto:finance@metanoia.ac.uk) for any questions.